

**Actions carried out as part of maintaining the HR Excellence in Research award  
(January 2022)**

**A1:** To conduct an information campaign on principles of industrial and intellectual property management that have either been developed or implemented and on principles governing commercialisation at CUE by posting information on intellectual property issues on the Department of Knowledge Transfer and International Projects' website, including information on:

- 1) meetings with experts, training programmes and activities spreading knowledge of industrial and intellectual property issues;
- 2) examples of good practice at CUE regarding commercialisation of knowledge and technology;
- 3) scope of protection of intellectual property.

**A2:** To conduct an information campaign on ethical standards in place at CUE by sending out information to all R1-R4 researchers.

**A4:** To disseminate CUE's strategic goals in the field of R&D by holding meetings with the academic community and sending out emails to all R1-R4 researchers. - meeting of the Rector and Vice-Rectors with the academic community on 26 February 2021 and 9 December 2021; sending the message on 12 January 2022.

**A5:** To adjust CUE Rector's Regulation No. R-0201- 4/2017 of 18 January 2017 on the implementation of the international mobility strategy of CUE employees and students to the requirements of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2018, item 1668), and updated priorities regarding CUE's internationalisation.

**A6:** To adjust Resolution of CUE Senate No. 30/2009 of 14 September 2009 on the conditions of and procedure for sending CUE employees, doctoral students and students abroad for scientific and teaching purposes to the requirements of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2018, item 1668), secondary legislation currently being developed for the Act and updated priorities regarding CUE's internationalisation.

**A7:** To adjust Regulation of CUE Rector No. R-0201-10/2018 of 11 April on the principles governing the sending of CUE employees and persons working on civil law contracts abroad and the principles governing foreign business trips to the requirements of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2018, item 1668), secondary legislation currently being developed for the Act and updated priorities regarding CUE's internationalisation.

**A8:** To develop a spending and spending audit procedure and procedure for the flow of financial and accounting documents relating to scientific projects and making them available to R1-R4 researchers on the website of the Department of Knowledge Transfer and International Projects (dedicated webpage on the CUE's website).

**A9:** To inform about the spending and spending audit procedure and procedure for the flow of financial and accounting documents relating to projects by means of emails sent out to all R1-R4 researchers.

**A13:** To create a database for social initiatives initiated and implemented by CUE researchers (to be disseminated by creating a webpage on the University's website updated on a yearly basis).

**A14:** To prepare new University Rules and Regulations.

**A23:** Information campaign on possibilities of cooperation with foreign centres in the form of emails sent out to all CUE R1-R4 researchers.

**A24:** To develop internal regulations regarding the recognition of the profession and recognition of diplomas confirming completion of studies abroad and recognition of degrees conferred abroad.

**A25:** To adjust Work Rules and Regulations relating to the possibility of leave taking and scientific internships to the applicable provisions of the Law on Higher Education and Science (Journal of Laws 2018, item 1668).

**A27:** To develop new regulations regarding remuneration of CUE employees.

**A31:** To develop and post a description of procedures for the most frequently reviewed issues on the Research Department's website.

**A33:** To post information on R1-R4 researchers' and graduates' successes on a new CUE website.

**A34:** To post information (links) on offers for improvement of the linguistic competence of R1-R4 researchers on the website of CUE's Language Centre.

**A35:** To prepare a description of current projects, reception of new project applications and description of application procedures for participation in projects improving the teaching competences of R1-R4 researchers and to post the description on the website of the Centre for Monitoring and Promotion of Education Quality.